

THE HOW
Action Steps TQE Grant Goals

March 2006 Final

Cross Articulation Work Team

Goal #1: Notify all important higher education entities in the state about the Grant in general, the articulation team goals in particular and obtain institutional support for Articulation Work Team projects.						
Strategy: Make personal presentations or send letters to power groups and individual institutions at the presidential level.						
Task	Person Responsible	Timeline		Resources Needed	How Evaluated	Comments
Start	End					
1. Goal is to present to: 15 Community College Presidents Board of Regents, State Board of Education, RCER, IACTE, Private College Presidents' Group	Bill Silag and Roger Utman at DE and Leadership Team of Grant	Oct. 1, 2005	Dec. 31 2005	Travel , food, postage and copying of materials	Report from responsible parties that contacts were made	A letter was sent to all parties by either the DE representatives to notify CC's and Board of Regents, or the Leadership Team for Independent Colleges, and finished in Nov. 2005

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Goal #2: Improve pre-service teacher candidates' preparation state-wide.						
Strategy: Infuse the use of INTASC standards state-wide into all education courses at two year institutions and imbed the use of the state-wide rubric for evaluating student teachers in evaluating teacher candidates at the two-year college level.						
Task	Person Responsible	Timeline		Resources Needed	How Evaluated	Comments
Start	End					
Compile, compare and create a document of commonalities, and define the level of sophistication and define which competencies need to be taught and assessed at two year college level as a "process pilot"	Work Team representatives from Simpson, Mount Mercy, UNI and Kirkwood	Oct. 1, 2005	Sept. 2006	Meeting materials, mileage, hotel, meals, site rental Stipends for Work Team and participants	Collect feedback information from two year and four year faculty Present "process pilot" to Leadership Team and IACTE	
Disseminate this "process pilot" to two year and four year faculty for discussion and pilot with	Articulation Work Team	Oct. 1, 2005	Sept. 2008	Meeting materials, mileage, hotel, meals, site rental	Collect feedback information from two year, four year faculty, Leadership Team, and IACTE	

them and with cooperating teachers in field experiences						
Create a process for evaluating : the extent to which the INTASC standards have been successfully imbedded into two-year college curriculum	Articulation Work Team	Oct. 1, 2005	Sept. 2006	Meeting materials, mileage, hotel, meals, site rental Stipends for Work Team and participants	Collect feedback information from two year, four year faculty, Leadership Team, and IACTE	
Create a process for evaluating the pilot: the extent to which the state-wide rubric for evaluating student teachers is being used to evaluate teacher candidates in two-year colleges.	Articulation Work Team	Oct. 1, 2005	Sept. 2008	Meeting materials, mileage, hotel, meals, site rental Stipends for Work Team and participants	Collect feedback information from two year, four year faculty, Leadership Team, and IACTE	
Create a process for reporting the data on evaluating teacher candidates in	Articulation Work Team	Oct. 1, 2005	Sept. 2008	Meeting materials, mileage, hotel, meals, site rental	Collect feedback information from two year, four year faculty, Leadership Team, and IACTE	

two-year colleges using the state- wide rubric.				Stipends for Work Team and participants		
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Goal #3: Create a state-wide articulation agreement among two and four year colleges of teacher preparation.						
Strategy: Organize a series of discussions among two and four-year institutions.						
Task	Person Responsible	Timeline		Resources Needed	How Evaluated	Comments
Start	End					
To organize discussions at conferences of such topics as: minimum grade requirements as evidence of content knowledge for admission to teacher education programs. minimum GPA requirement; what General Education courses for exit from two-year and entrance to four-year education programs; what education courses; what competencies for two-year teacher	Cross Articulation Team	Oct. 1, 2006	Dec., 2007	Meeting materials, mileage, hotel, meals, stipends for Work Team and participants; Conference expenses; mail	List meetings held and participants Collect feedback information from two year and four year faculty, including at IACTE	Goal is to involve the majority of teacher education institutions (two and four year) in discussions leading to consensus

<p>education candidates should have completed at the end of their AA programs; what clinical experiences should two-year teacher education candidates have at the end of their AA programs: hours, site visits, reflections, student, cooperating teacher and self evaluations; discussion of knowledge, skills and dispositions for continuation in teacher education programs;</p> <p>2) To create rationale for change; pinpoint participants;</p> <p>3) To draft and promote a voluntary transfer articulation</p>		Dec., 2007	Sept. 2008	<p>Meeting materials, mileage, hotel, meals, stipends for Work Team and participants; expenses for round table participation at conferences or organize and host a Conference; mail</p>	<p>List meetings held and participants</p> <p>Collect feedback information from two year and four year faculty, including at IACTE. Submit copy of draft. Attach signatories to voluntary agreement, publicize, and submit to Leadership Team, CC Presidents, independent college Presidents and Regents.</p>	
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agreement for teacher education; educate all educational entities and the general public						
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Goal #4: To create a state-wide agreement on basic competency testing to enter teacher education programs.						
Strategy: Survey four year institutions for which tests they require and accept; meet to create a statewide consensus among four-year institutions on which tests and cut scores they require and accept, and disseminate this agreement to students.						
Task	Person Responsible	Timeline Start End		Resources Needed	How Evaluated	Comments
Focus on reaching consensus on accepting each other’s choice of basic competency tests with established cut scores by individual institutions	Jan Rohner, Jean McMenimen	Oct. 1, 2005	Sept. 2008	Meeting materials, mileage, hotel, meals, site rental Stipends for Work Team and participants	Letter sent to all two year and four year institutions reporting on which tests will be used at each transfer institution. Discuss talking points at IACTE meeting	C-BASE, PRAXIS I, CAP
To create student information sheet on entry testing, competencies, advising information generally applicable across the State of	Jan Rohner, Kathleen Van Steenhuyse, Jean McMenimen	April , 2006	Sept. 2007	Meeting materials, mileage, hotel, meals, Stipends for Work Team; site rentals, publicity,	Review draft of student information sheet	

Iowa among transfer partners to use in conjunction with their own materials to inform students of choices and requirements.				materials, speakers/facilitators for conferences; meals for participants	Collect feedback information on how/if advising was improved leading to smooth transfer.	
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Goal #5: To strengthen math and oral/written communications skills of pre-service candidates.						
Strategy: To work with Arts and Sciences faculty and Education faculty at two and four year institutions through meetings designed around transfer patterns throughout the State of Iowa among partners.						
Task	Person Responsible	Timeline		Resources Needed	How Evaluated	Comments
Start	End					
Create faculty awareness through joint meetings at conferences	Articulation Work Team	Oct. 1, 2005	Sept. 2008	Meeting materials, mileage, rooms, meals, site rental , meals for participants and facilitators at conferences Development of Power Point presentation Stipends for Work Team and participants	Power Point presentation with talking points Disseminate focus questions, hold meetings or mini-conferences; feedback to Leadership Team; Recommend information for discussion and disseminate state-wide.	Goal is to involve the majority of teacher education institutions (two and four year) in discussions with Arts & Sciences Faculty leading to greater awareness of student needs for teaching profession.

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Goal #6: To research successful articulation factors and barriers for students transferring from Iowa two-year to four year colleges and four-year to four-year colleges into education programs.						
Strategy: Survey institutions on what difficulties they are reporting and survey Iowa's education transfer students and present the data.						
Task	Person Responsible	Timeline		Resources Needed	How Evaluated	Comments
Start	End					
Develop two surveys: one of Iowa education institutions for faculty, transfer relations officers and advisors at two/four-year institutions ,	If the DE can do this for our team, then utilize their personnel and resources to create a reliable and valid set of surveys, select a sample population, collect the data, and report out results. If the DE cannot do this, then contract for services from a credible research group.	Oct. 1, 2006	Sept. 2007	Meeting materials, mileage, hotel, meals, site rental Survey costs: contract out with RFP	Collect feedback information	
Create and survey transfer students	If the DE can do this for our team, then utilize their personnel and resources to create a reliable and	Oct. 1, 2006	Sept. 2007	Meeting materials, mileage, hotel, meals, site rental Survey costs: Contract out	Collect feedback information	

	valid set of surveys, select a sample population, collect the data, and report out results. If the DE cannot do this, then contract for services from a credible research group.			with RFP		
Compile a report by issue, not by school and disseminate	DE or Contracted Research group and Articulation Work Team	Oct. 1, 2007	Sept. 2008	Meeting materials, mileage, hotel, meals, site rental Survey dissemination costs Website publication	Presentation to Leadership Team and IACTE Disseminate state-wide to two and four-year colleges and the higher education community.	